| Staff Name                                      | Job Title  | Received From                  | Gift/Hospitality Description  | Approxmiate | Date of receipt                | Accepted/ | Authorise  |
|---|--|--------------------------------|---|-------------|--------------------------------|-----------|------------|
|   |  |                                |   | Value       |                                | Declined  | Date       |
| Matthew Norton                                  | Business Manager   | WYG                            | Hospital at Trant Bridge (Cricket)  |             | 09 OF 2012                     | Declined  |            |
|   | Business Manager   |                                | Hospital at Trent Bridge (Cricket)  |             | 08.05.2013                     |           |            |
| Andrew Muter                                    | Chief Executive  | Hampsons Group                 | VIP invitation to Newark Festival   |             | 17.05.2013                     | Declined  | 22.05.2042 |
| Andrew Muter                                    | Chief Executive  | Liberata                       | MJ Awards Dinner  |             | 23.05.2013                     | Accepted  | 23.05.2013 |
| Andrew Muter                                    | Chief Executive  | Steve Hampson                  | VIP Tickets for Newark Festival (Madness)   |             | 17.05.13                       | Declined  |            |
| Colin Walker                                    | Director - Growth  | Capita Conferences             | Free attendance at 1 day seminar - Developing Commercialism in Locl Government 19.05.13   |             | 18.06.2013                     | Accepted  | 18.06.13   |
| Lee Robinson                                    | Business Manager   | EMapSite                       | Tin of Coffee, mug and 4 coasters   |             | 17.06.13                       | Accepted  | 18.06.13   |
| Andrew Muter                                    |  | ,                              |   |             | 14.06.13                       |           | 19.06.13   |
| Andrew Muter Andrew Muter                       | Chief Executive Chief Executive                            | Capacity Grid                  | Hospitality & O/N Stay in London  Various receptions - see e-mail   |             | 18.06.13                       | Accepted  | 18.06.13   |
|   |  | LGA Conference                 |   |             |                                | Accepted  | 18.06.13   |
| Sally Gilborn                                   | Growth Delivery Officer                                    | Steve Hampson                  | VIP Tickets for Newark Festival (Madness)   |             | 17.05.2013                     | Declined  | 21.05.10   |
| Julie Reader-Sullivan                           | Business Manager   | Newark Advertiser              | Ladies Day at Southwell Racecourse (18.08.13)   |             | 11.06.13                       | Accepted  | 24.06.13   |
| Nicola Pickavance                               | Assistant BM   | Selima                         | Overnight accommodation at annual user conference   |             | 18.06.13                       | Accepted  | 24.06.13   |
| Andrew Muter                                    | Chief Executive  | Lincoln College                | Two tickets for Halle Orchestra   |             | 23.07.13                       | Declined  | 23.07.13   |
| Andrew Muter                                    | Chief Executive  |                                | Breakfast Event at Colwick Hall, Nottingham including free  |             | 30.07.13                       | Declined  |            |
| marew mater                                     | Ciner Executive  |                                | breakfast and refreshments on 26.09.13  |             | 30.07.13                       | Decimed   |            |
| Andrew Muter                                    | Chief Executive  |                                | Breakfast Event at Colwick Hall, Nottingham including free  |             | 30.07.13                       | Declined  |            |
| widter widter                                   | Ciner Exceditive   |                                | breakfast and refreshments on 16.10.13  |             |                                | Decimed   |            |
| Andrew Muter                                    | Chief Executive  | Lincoln University             | Graduation Ceremonies (various)   |             | 02.09.13 -05.09.13             | Declined  |            |
| Scott Tilley                                    | Technical Officer  | Mrs D Davis - 6 Thoresby Drive | Bottle of sparkling wine - thank you  |             | 31.07.13                       | Accepted  | 31.07.13   |
| Scott Tilley                                    | Technical Officer  | Edwinstowe                     | Bottle of sparking wife - thank you   |             | 31.07.13                       | Accepted  | 31.07.13   |
| Carolyn Pinder                                  | Housing Options Officer                                    | Mr Aitchison                   | £5 gift vouchers (Boots)(Buying hand cream for office)  |             | 15.08.13                       | Accepted  | 02.09.13   |
|   |  |                                |   |             |                                |           |            |
| Nicola Pickavance                               | Assistant Business Manager Financial Services              | Advanced Business Solutions    | Free accommodation for Nicola Pickavance to attend annual user conference.  |             | 21.10.13                       | Accepted  | 31.10.13   |
| General   | General  | Parkers Diagnostics            | £5 Argos gift voucher donated as a promotional saving   |             | 12.11.13                       | Accepted  | NA         |
| Paul Compton                                    | CCTV officer   | Profile Security               | Lunch   |             | 08.11.13                       | Accepted  | 08.11.13   |
| <u> </u>  |  | '                              |   |             |                                |           | 06.11.13   |
| Lisa Lancaster/Celia Lunn                       | Business Manager   | Profile Security               | Lunch   |             | 08.11.13                       | Declined  |            |
| Andy Norton                                     | Infrastructure/S106 officer                                | Stagecoach Group               | Complimentary train travel to East Midlands Trains Stakeholder Conference   |             | 26.11.13                       | Declined  |            |
| David Dickinson                                 | Director - Resources                                       | Nottingham Trent University    | Invitation to "Christmas Festivities"   |             | 04.12.13                       | Accepted  | 05.12.13   |
| David Best                                      | Deputy Asset Manager<br>Estates                            | Richard Watkinson & Partners   | Hamper  |             | 18.02.14                       | Declined  | 18.2.14    |
| Louise Cooper/Jan Ayling                        | Admin Officers Mrs M Knibbs 2 x bottles of wine            |                                | 2 x bottles of wine   |             | 19.05.14                       | Accepted  | 20.05.14   |
| Jenny Watson                                    | Advisor  | Mr Hawkins                     | Flowers and chocolates  |             | 28.05.14                       | Accepted  | 30.05.14   |
| Julie Ksiazek                                   | Advisor  | Mr Hawkins                     | Flowers and chocolates  |             | 28.05.14                       | Accepted  | 30.05.14   |
| Museum staff                                    |  | Tim McManus                    | 2 Bottles of Wine - I bottle of Whisky  |             | 23.06.14                       | Accepted  | 24.06.14   |
| Andrew Mutor                                    | Chief Executive  | LGA Conference                 | Various receptions - see e-mail   |             | 25.07.14                       | Accontod  | 25.07.14   |
| Andrew Muter                                    | Officer  |                                |   |             | 1                              | Accepted  | 1          |
| Lynn Preece                                     |  |                                |   | 16.09.2014  | Accepted                       | 16.09.14  |            |
| Andrew Muter                                    | Chief Executive Longhurst Group Slimline Pocket Diary 2015 |                                | Slimline Pocket Diary 2015  |             | 04.11.14                       | Accepted  | 04.11.14   |
| Lisa Lancaster/Celia Lunn                       | Business Manager   | Quadrant                       | Attendance at IFSEC awards  |             | 10.11.14                       | Accepted  | 11.11.14   |
| Andrew Muter                                    | Chief Executive  | R G Carter Builder             | Desk Diary 2015   |             |                                | Accepted  | 03.12.14   |
| Andrew Muter                                    | Chief Executive  | Lindum Group                   | Small pocket diary  |             | 09.12.14                       | Accepted  | 09.12.15   |
| Maria Leahy                                     | Administration Officer                                     | Lynn Tierney                   | Tin of Christmas Biscuits   |             | 18.12.14                       | Accepted  | 18.12.14   |
| Andrew Muter                                    | Chief Executive  | The Municipal Journal (MJ)     | 2015 calendar   |             | 18.12.14                       | Accepted  | 18.12.14   |
| Vicky Marshall                                  | EH Officer   | Covobay Cavaliers              | 2015 desk calendar  |             | 18.12.14                       | Accepted  | 18.12.14   |
| isa Lancaster                                   | Business Manager   | n/a                            | Lisa is going to lunch at the Crown Southwell with Ian Moore and Nick Calvert regarding the new CCTV system and Control Room. Lisa will funding her own lunch and qill not be accepting any hospitality |             | 25.02.15                       |           |            |
| Eileen Burns, Anthea<br>Chalmers & Diane Remile | TIC Officer  | Travel Wright Group            | Complimentary day excursion   |             | 15/8-14/6-30/5<br>respectively | Accepted  | 17.03.15   |
| David Dickinson                                 | Director Resources   | Arlingclose Ltd                | Dinner at the CIPFA conference July 2015  |             | 21.05.15                       | Declined  | 22.05.15   |
| Rob Main  | Business Manager Strategic                                 | Robert Woodhead                | Dinner at awards ceremony - East Midlands LABC Building   |             | 03.07.2015                     | Accepted  | 03.07.2015 |
|   | Housing  |                                | Excellence Awards   |             | I                              | Ι ΄       | 1          |

| Brian Beddows             |   | Janet Ewart          | Gift of thanks - Bottle of Wine   | 17.08.15   | Accepted     | 17.08.15   |
|---------------------------|---|----------------------|---|------------|--------------|------------|
|                           |   |                      |   |            |              |            |
| ulie Reader-Sullivan      | Business Manager                              | Natural Retreats     | 5 bottles of beer in a presentation case  | 10.09.2015 | Declined     |            |
| isa Ingram                | Senior Legal Officer                          | Tenants              | Christmas Planter   | 25.11.15   | Accepted     | 25.11.15   |
| Kirsty Cole               | Deputy Chief Executive                        | Browne Jacobson      | Hotel accommodation in London to attend Lawyers in<br>Local Government Awards on 20th November 2015   | 20.11.15   | declined     |            |
| HR Team                   |   | Steve Roberts        | Tin of Celebrations sweets  | 16.12.15   | Accepted     | 31.12.2015 |
| Sarah Lawrie              | HR Officer                                    | Jobs Go Public       | 305g box of Guylian chocolates  | 16.12.15   | Accepted     | 16.12.15   |
| Maria Leahy               | HR Admin Assistant                            | BHSF                 | pocket diary  | 23.12.2015 | Accepted     | 31.12.2015 |
| Maria Brambles            | Landlord Liaison Officer                      | Teresa Fillingham    | Bottle of wine  | 11.02.16   | Accepted     | 11.02.16   |
| Andy Kirk                 | Business Manager Waste<br>Litter and Recyling | Terberg (Holland)    | Invitation to Factory visit and development meeting 20.4.16. Terberg manufacture the bin lift equipment fitted to all refuse freighters across the County and other authorities who are members of our consortium | 24.2.16    | Accepted     | 24.2.16    |
| Andrew Muter              | Chief Executive                               | Mr Chapelhow         | Nine entry tickets to The Boomtown Rats WellowFest 2016.  | 01.03.2016 | Declined     | 01.03.2016 |
| Terry Bailey              | Anti-Social Behaviour<br>Officer              | Mrs Wiercioch        | Chocolates  | 18.03.16   | Accepted     | 01.04.16   |
| Jeanne Allen              | Team Leader                                   | Nat West             | Love2Shop Vouchers  | 03.05.2016 | Accepted     | 03.05.2016 |
| Maria Brambles            | Landlord Liaison Officer                      | Sheila Boon          | Bouquet of flowers  | 20.05.2016 | Accepted     | 20.05.2016 |
| Kirsty Cole, Matt Lamb,   | Editatora Elaisori Officer                    | Addleshaw Goddard's  | Invitation to MJ Awards 16th June 2016  | 26.05.2016 | Accepted     | 26.05.16   |
| A. A. Fizzk               | Pinata Gutana                                 |                      |   | 20.5.45    |              | 20.05.45   |
| Matt Finch                | Director Customers                            | RG Carter            | Relationship building meetng at The Waters Edge Newark 14.7.16 to include food and drinks.  | 29.6.16    | Accepted     | 30.06.16   |
| Jane Eley                 | Energy & Home Support<br>Advisor              | Customer             | Plant and Card - thank you for help and support   | 19/07/2    | 016 Accepted | 20/07/2016 |
| Lisa Winter               |   | Resident Seven Hills | Flowers and chocolates  |            | 016 Accepted | 14/09/2016 |
| Maria Brambles            | Landlord Liaison Officer                      | Customer             | Small box of chocolates   |            | 016 Accepted | 07/10/2016 |
| Jane Eley & Helen Richmon | nd  | Mitsubishi           | Training opportunity, overnight say to Edinburgh with   |            | 016 Declined |            |
|                           |   |                      | accommodation, all expenses paid  |            |              |            |

| Terry Bailey                            | Anti-Social Behaviour                     | customer   | Box of chocolates as a thank you  |                   | 16/11/2016               | Accented    | 16/11/2016               |
|---|---|--|---|-------------------|--------------------------|-------------|--------------------------|
| Terry balley                            | Officer                                   | customer   | Box of chocolates as a thank you  |                   | 10/11/2010               | Accepted    | 10/11/2010               |
|   |   |  | Box of Celebrations chocolates (240g) from Lance<br>Thompson -Westlaw.                                    |                   | 01/12/2016               | Accepted    | 01/12/2016               |
| Jade Stratton (on behalf of             | Housing Options Officer                   | Seven Hills  | Card, biscuits and chocolates   |                   | 14/12/2016               | accepted    | 14/12/2016               |
| the team)<br>Andrew Muter               | Chief Executive                           | Lindum Group   | 2 x bottles of wine   |                   | 15/12/2016               | Accepted    | 15/12/2016               |
|   |   |  |   |                   | 20/10/2015               |             | 20/10/201                |
| Vicky Marshall<br>Veronica Dennant      | EH Officer Senior Project Officer         | Dog Breeder<br>Hoval                                 | Desk Calendar  Corporate Hospitality - Cadwell Park 20/08/2017  | £ 50.00           | 20/12/2016<br>06/07/2017 | _           | 20/12/2016<br>06/07/2017 |
| Sarah Lawrie                            | HR Officer                                | SF Group   | Mug, Pen, two stress balls and jelly beans  | f 10.00           | 20/10/2017               | Accontad    | 23/10/2017               |
| Corporate                               | Till Officer                              | Lloyds Pharmacy                                      | 3 flu vouchers  | £ 20.85           | 13/11/2017               |             | 13/11/2017               |
| Jeanne Allen/ Julia Connerty            | Team Leader                               | NatWest  | Reimbursement of phone costs and compensation for   | £ 60.00           | 27/9/17 & 3/10/17        | Accepted    | 24/11/2017               |
| Brian Beddows                           |   | Estate Research Genealogy                            | inconvenience on two occasions  Desk Calendar   | Nominal           | 11/12/2017               | Accepted    | No return                |
| Matthou Finch                           | Director sustant                          | Matters  | 2019 dock dispu   | Nominal           | 42/42/2047               | 2000#       | 14/12/2017               |
| Matthew Finch Karen White & Kirsty Cole | Director - customers Directors            | R G Carter Builder Anthony Collins Solicitors        | 2018 desk diary  Attendance at the LLG Awards Birmingham  | £ 118.00          | 13/12/2017<br>14/12/2017 | _           | 14/12/2017<br>14/12/2017 |
| Team                                    |   | Steve Roberts  | Chocolates  | £ 15.00           | 19/12/2017               | _           | 19/12/2017               |
| Matt Finch                              | Director - Customers                      | R G Carter Builder                                   | Bottle of Champagne   | £ 30.00           | 19/12/2017               | _           | 19/12/2017               |
| Team<br>Jane Eley                       | Team Leader<br>Officer                    | Crystal Electronics Limited<br>customer - Collingham | 2 tubs of Celebrations Chocolates  Milk Tray chocolates   | f 10.00<br>f 4.00 | 21/12/2017<br>30/01/2018 | <del></del> | 21/12/2017<br>31/01/2018 |
| Team                                    | Officer                                   | Ambitions Personnel                                  | M & S fruit selection, sparkling apple juice can, branded mug, branded glass, branded pen, branded pencil | £ 10.00           | 31/01/2018               | <del></del> | 31/01/2018               |
| D Johnson & S Parkinson                 | Strategic Development Manager & Business  | William Saunders                                     | Free seats at RICS Award in Nottingham 3rd May 2018   | Approx £100       | 07/03/2018               | Accepted    | 07/03/2018               |
| Jane Eley                               | Manager ICT Energy & Home Support Advisor | Customer - Southwell                                 | Small flowering plant   | £ 5.00            | 22/03/2018               | Accepted    | 22/03/2018               |
| Caroline Glass                          | Assistant Business Unit<br>Manager        | Ambitions Personnel                                  | Picnic basket (delievered to reception)   | f 15.00           | 21/06/2018               | accepted    | ??                       |
| Jane Eley                               | Energy & Home Support                     | Customer   | Bunch of Flowers  | £ 8.00            | 19/07/2018               | Accepted    | 19/07/2018               |
| Wendy Smith                             | Advisor<br>Housing Options Officer        | Customer   | Card and box of chocolates  | £ 3.00            | 03/07/2018               | Accepted    | 08/08/2018               |
| Jackie Britten                          | Admin Assistant                           | Partner - CAB  | Small box of chocolates (Roses)   | f 3.00            | 20/12/2018               | Accepted    | 20/12/2018               |
| Table 5.1tte.                           |   | Tartile: Grib  | Small Box of Greenward (resets)   | 5.00              |                          |             |                          |
| Phil Ward                               | Business Manager                          | Bristow & Suter                                      | Selection of branded diaries, desk calendars pens   | £ 20.00           | 07/01/2019               |             | 09/01/2019               |
| Angie Williamson                        | Housing Options Officer                   | James Clarke   | Flowers   | £ 5.00            | 29/01/2019               | Accepted    | 29/01/2019               |
| Amy Trickey                             | Advisor                                   | Mrs Isott  | Box of chocolates as a thank you  | £ 2.00            | 21/03/2019               | Accepted    | 21/03/2019               |
| Jane Eley                               | Energy & Home Support<br>Advisor          | Lynn Bourne (Customer)                               | Prosecco, chocolates & card   | f 12.00           | 02/04/2019               | Accepted    | 02/04/2019               |
| Admin Services / Diane Kirk             | Business Manager                          | Ambitions Personnel                                  | 4 x mugs & biscuits   | £15               | 28/03/2019               | Accepted    | 10/04/2019               |
| Natalie Cook                            | Projects Officer                          | Manfredi's Ices                                      |   | £48.00            | 11/04/2019               | Accepted    | 11/04/2019               |
| Sarah Lawrie                            | HR officer                                | Recruitment Agency                                   | 24 x 150ml individual tubs of vanilla ice cream  Muffins, post it notes and cups                          | £9.00             | 06/06/2019               | Accented    | 06/06/2019               |
| Saran Lawric                            | in onice                                  | neuralitient Agenty                                  | marinis, post renotes and cups  | 15.00             | 00,00,2019               | necepteu    | 50/00/2019               |
|   |   |  |   |                   |                          |             |                          |
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